



DH
4/11/03

ACTON BOARD OF HEALTH
ANNUAL INSPECTION
HAZARDOUS MATERIALS PERMIT HOLDER

Facility Name: R.H. Products
Contact Person: Keith Derby
Address: 308 Old High Street
Telephone: 978
Type of Business: Adhesive

Housekeeping:

- ☐ Is area *clean*: ☒ yes ☐ no
- ☐ Are *spills* present: yes ☒ no
- ☐ Is there *appropriate storage* of materials: ☒ yes ☐ no
- ☐ Are materials and wastes kept *separate*: yes ☐ no no real waste
- ☐ Are *spill cleanup materials* available: ☒ yes ☐ no
- ☐ Do hazardous materials have *secondary containment*: ☒ yes ☐ no
- ☐ Are materials and wastes *labeled*: ☒ yes ☐ no

Safety:

- ☐ Are *MSDSs* available on site: ☒ yes ☐ no
- ☐ Is employee *personal protective equipment* available on site: ☒ yes ☐ no
- ☐ Are employees *trained* in hazardous materials handling: ☒ yes ☐ no
- ☐ Are *emergency procedures* posted: ☒ yes ☐ no

Site Management:

- ☐ Are *wastes removed* by a licensed hauler: yes ☒ no
- ☐ Are *floor drains* present in any area with hazardous materials or waste: yes ☒ no
- ☐ Are *sinks* present in any area with hazardous materials or waste: yes ☒ no
- ☐ Is testing of *septic system* necessary: yes ☒ no
- ☐ Does *site plan* on file reflect current arrangement: ☒ yes ☐ no
- ☐ Any *UST (underground storage tank)* present: yes ☐ no
- ☐ If UST present, is it *alarmed*: yes ☐ no

W/A
Removed in
1998

Comments:

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Areas Needing Immediate Attention:

CORRECT BY ONE MONTH FROM TODAY

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Health Representative Signature/Date:

Y. Maucell 4/16/03.

Permit Holder Contact Person Signature/Date:

Kath A. Gentry 4-11-03

TOWN OF ACTON
HAZARDOUS MATERIALS CONTROL BYLAW

Pd # 10273.

April 1, 2003

Due - \$210

Category 3, 4, 8

RH Products
308 Old High Street
Acton, MA 01720

HAZARDOUS MATERIALS CONTROL PERMIT RENEWAL APPLICATION
Categories

- | | |
|---|--|
| 1. Hazardous Waste Generator (\$40) | 2. Small Hazardous Waste Generator (\$20) |
| 3. Hazardous Materials Generator (\$40) | 4. Hazardous Materials User (\$20) |
| 5. Discharge Permit (\$75) | 6. Remediation Permit (\$75) |
| 7. Hazardous Waste User (\$40) | 8. Haz. Mat. Storer Large Industry (\$150) |
| 9. Haz. Mat. Storer Small Industry | 10. Haz. Mat. Storer Large Retail |
| 11. Haz. Mat. Storer Small Retail | 12. Haz. Waste Storer Industry |
| 13. Haz. Waste Storer Retail | |

Provide the following information under the authority of the General Laws of the Commonwealth of Massachusetts, Chapter 94, Section 305A, and Chapter 3, Section 5.

ESTABLISHMENT NAME: R-H Products Co., Inc.

ESTABLISHMENT ADDRESS: 308 Old High Street

ESTABLISHMENT TELEPHONE: 978 897-8000

OWNERS/CORPORATE OFFICERS: Robert Derby, Roger Derby

ADDRESS: Stow

TELEPHONE: 978 897-7944, 978 897-8930

ON-SITE MANAGER: Keith Derby

OPERATING SCHEDULE: 9:00- 5:00 5 days

Pursuant to the General Laws of Massachusetts, Chapter 62C, Section 49A, I certify under the pains and penalties of perjury that I, to the best of my knowledge and belief, have filed all state tax returns and paid all state taxes required under law.

Robert Derby
Signature of Owner/Applicant

S.S.I or F.I.N. Number

4/24/03
Date

Please remit to Acton Board of Health, 472 Main Street, Acton, MA 01720
No Later Than April 25, 2003.

Issued 5/1/03

\$210
Expires 5/1/04

**TOWN OF ACTON
PERMIT
HAZARDOUS MATERIALS CONTROL BYLAW
ARTICLE 16 - 1991 ANNUAL TOWN MEETING**

R-H Products Co., Inc. of
308 Old High Street, Acton, MA 01720

Is hereby granted a permit to store and use Hazardous Materials at 308 Old High Street, Acton, MA. This permit is granted with the conditions as noted on the attached list of conditions assigned to your facility.

Permit Categories: 3, 4, 8*

*See below explanation of permit categories

HAZARDOUS MATERIALS CONTROL PERMIT CATEGORIES AND FEES

<u>Category</u>	<u>Initial</u>	<u>Renewal</u>
1. Large Hazardous Waste Generator	\$100	\$40
2. Small Hazardous Waste Generator	\$30	\$20
3. Hazardous Materials Generator	\$100	\$40
4. Hazardous Materials User	\$30	\$20
5. Remediation Discharge Permit	\$400	\$75
6. Remediation Permit	\$400	\$75
7. Hazardous Waste User	\$100	\$40
8. Hazardous Materials Storer Large Industry	\$350	\$150
9. Hazardous Materials Storer Small Industry	\$250	\$90
10. Hazardous Materials Storer Large Retail	\$300	\$100
11. Hazardous Materials Storer Small Retail	\$200	\$75
14. Hazardous Waste Storer Large Industry	\$100	\$40
12. Hazardous Waste Storer Small Industry	\$30	\$20
13. Hazardous Waste Storer Retail	\$30	\$20

HAZARDOUS MATERIALS CONTROL PERMIT

List of Conditions:

**R.H. Products
308 Old High Street
Acton, MA 01720**

Pursuant to the authority of Chapter I - Hazardous Materials Control Bylaw - of the Town of Acton's General Bylaws, the Board of Health has considered your application and plans submitted therewith, and has determined that the materials to be stored, used or generated, are within the scope of said bylaw. The Board of Health hereby orders that the following conditions are necessary and all storage, use or generation must be performed in strict conformance herewith:

1. All liquid Hazardous Materials and Wastes shall be stored in a containment area capable of containing 110% of the largest volume stored in the containment area.
2. All Materials Safety Data Sheets (MSDSs) for the Hazardous Materials shall be maintained on site. MSDSs shall be reviewed with employees at the time of their employment and on an annual basis thereafter. MSDS must be made available to all employees upon request.
3. A Contingency Plan, including emergency contact numbers (Telephone numbers of owner, operator, etc.) and a sketch showing clearly all Hazardous Material and Waste locations shall be submitted and updated annually, to the Board of Health, Fire Department, Police Department, and Civil Defense.
4. Emergency procedures and local Emergency Response Telephone Numbers (Health, Fire, Police, D.E.P., Civil Defense, etc.) should a spill occur, shall be posted in clear view of all employees where Hazardous Materials or Wastes are used or stored.
5. All Hazardous Wastes must be disposed of by a Licensed, D.E.P. approved, hauler or be recycled on site.
6. Copies of either all invoices or manifests for any Hazardous Materials or Wastes, received or disposed, shall be submitted to the Board of Health annually.
7. All Hazardous Materials Containers shall be labeled and dated when filling first began.
8. Speedy Dry, or its equivalent, shall be kept in the storage area, in case of a Hazardous Materials or Wastes spill.
9. Floor cleaning procedures and bathroom sanitation products shall use only nontoxic and biodegradable cleaning compounds.
10. All floor drains shall be sealed or discharged into a closed system, with the waste disposed of by a D.E.P. approved Hazardous Waste Hauler.
11. Protective equipment, including chemical resistant gloves, eye goggles and (rubber) boots, in addition to soap and water, shall be made available to all employees, at all times, in any Hazardous Materials or Waste storage or use area.
12. No Hazardous Materials or Wastes shall be discharged into a sink or toilet.
14. A fire extinguisher, containing an appropriate fire extinguishing agent, shall be placed in the Hazardous Materials Storage area.

15. No food or drink shall be stored or consumed in any area where Hazardous Materials are stored or used.
21. Gas cylinders shall not be rolled, even for short distances. They shall be moved by a suitable hand truck, in accordance with an OSHA standard that applies.
25. Prior to any new chemical or processes being used, the Board of Health shall be notified.
26. The operation of this facility shall be in compliance with all present and future regulations of E.P.A. and D.E.P. at all times. Nothing in this permit allows or requires non-compliance with all present and future applicable laws or regulations of the Federal or State Governments.
- All underground tanks shall be equipped with spill alert alarms by January 1, 1992 and be removed by December 31, 1998 as R.H. Products has stated as its intent.

Two (2) down gradient and one (1) upgradient monitoring wells shall be installed in consultation with the Health Department and chemical analysis of the water quality of these wells be submitted to the Health Department every six (6) months.